

EXEMPT PROPERTY QUESTIONNAIRE

GILMER COUNTY BOARD OF TAX ASSESSORS

1 Broad Street, Suite 104

Ellijay, GA 30540

Phone: (706) 276-2742 Fax: (706) 635-2721

Must be filed January 1st – April 1st

Title Holders Name: _____

Name on Gilmer Records: _____

Mailing Address: _____

Property Address: _____

Telephone Number: _____

1st Exemption Year: _____ Date Acquired: _____

Acreage _____ Parcel Number (if known): _____

Please provide: Photo Copy of State Issued Identification Card and Letter of Authorization from Title Holder if different than name on Gilmer County records or State Issued Identification Card.

Please answer the following questions. If additional sheets are necessary, please attach.

- 1) Type of Exemption Applying For (check one):
- _____ Non-Profit Home for the Aged or Mentally Handicapped
 - _____ Public Property
 - _____ Places of Religious Worship and/or No Rent Income Residences
 - _____ Property Used for Charitable Purposes
 - _____ Places of Religious Burial
 - _____ Charitable (Non-Profit) Hospitals
 - _____ Educational Institutions
 - _____ Air and Water Pollution Control Equipment
 - _____ Farm Products in the Hands of the Producer
 - _____ Other _____

2) Type of Property: _____ Real Estate _____ Personal Property

3) Describe the property the Exemption is being applied for:

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- 4) Mark the percentage use in the below-listed descriptions where applicable. Complete as many as needed to describe the entire property and indicate the percentage of each:
- | | |
|---|---------------------------|
| _____ Undeveloped land | _____ Parsonage |
| _____ Parking lot | _____ Administration bldg |
| _____ Buildings associated with exemption | _____ Church |
| _____ Recreation facilities | _____ Family residence |
| _____ Clubhouse | _____ Offices |
| _____ Classrooms | |
- 5) Has an Exempt Property Questionnaire previously been submitted for this Property? If so, for what year(s)?
-
- 6) Was the property used for the purposes stated on January 1st of the First Year for which the Exemption is being applied for? If not, what date did the use begin?
-
- 7) Is any of the property which the Exemption is being applied for rented or leased at any time? Are there income or fees received for the use of any part of this property? If yes, explain the uses and fees charged.
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- 8) Is the property open to the General Public? If no, indicate the users.
-
- 9) Is the property owner exempt from Federal or State Income Tax? If yes, indicate the I.R.S. Section Number and attach a copy of the I.R.S. Letter of Exemption.
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- 10) Has your I.R.S. Status ever been revoked or suspended for any period of time? If yes, explain.

- 11) Does the organization file a Schedule O (Form 990 or 990-EZ) with the I.R.S.? If yes, include a copy of the schedule.

- 12) Is the property owned by private individual(s)? If yes, explain.

- 13) Is the property owner a non-profit corporation without stockholders? If yes, does any officer receive income for services rendered (other than salary) or from the use of the property? If yes, explain.

- 14) Is any incidental income received from non-lease or rent use of the property? If yes, indicate the amounts and sources.

- 15) If this is a service oriented organization, are these services available to the General Public without regard to the ability to pay by the person requesting the service? If no, explain the circumstances, which require payment.

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16) Is there any reversionary benefit to anyone upon the sale of the property? If yes, specify to whom title to property would be given.

17) List the sources and uses of funds received for the support of this property. Indicate percentages for each source and use.

18) Explain why you believe this property to be exempt from Ad Valorem Taxes.

I, the undersigned, do solemnly swear the above statement made in support of this questionnaire is true and correct.

Sworn to and subscribed to before me, this _____ day of _____, 20____.

Signature

Print Name

Title

Date

Telephone Number

Email

Notary_____

Expires: _____