

Gilmer County Board of Assessors
Meeting Minutes
JANUARY 16, 2020
Gilmer County Courthouse
1 Broad Street, Suite 104, Ellijay, Georgia

Members attending: Tom Porter, Gerald Davis, John Williamson, Bill Logan, Gary Engel.

Staff attending: Theresa Gooch, Chief Appraiser, Lacy Ryan, Deputy Chief Appraiser, Donna Walker, Secretary

David Clark: County Attorney

Mike Andrews: Times Courier

1. CALL TO ORDER: Tom Porter called the meeting to order at 3:00 P.M.
2. APPROVAL OF MINUTES OF DECEMBER 12, 2019: Upon motion of Bill Logan, second by Gerald Davis, to accept the minutes as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
3. ADOPTION OF AGENDA: Ms. Gooch stated there were 2 amendments highlighted in red. Items 8b and 13b. Upon motion of Gerald Davis, second by Gary Engel, to approve the agenda as amended. Vote: Yes- Porter/Williamson/Davis/Logan/Engel.
4. NOMINATION AND VOTE FOR 2020 BOARD OF ASSESSOR'S CHAIRMAN: Bill Logan nominated Gary Engel, second by Gerald Davis. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
5. NOMINATION AND VOTE FOR 2020 BOARD OF ASSESSOR'S VICE CHAIRMAN: Gerald Davis nominated Bill Logan, second by Gary Engel. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
6. APPOINTMENT OF 2020 BOARD OF ASSESSOR'S SECRETARY: Tom Porter^{moved to} appointed Donna Walker, second by Bill Logan. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
7. OLD BUSINESS:
 - a. Superior Court Appeal – 3082J 016 - to be discussed in Executive Session.
 - b. Personal Property Audits – 287 are complete, 18 are in progress.
 - c. Homestead House Bill 1383 Update – David Clark stated he is waiting for an opinion form the Attorney General. He has requested a response by the end of March.
8. NEW BUSINESS:
 - a. Board of Assessor's Salary – Upon motion of Bill Logan, second by Tom Porter that effective January 2020 the Board Chairman will receive \$300 per meeting, all other members \$200 per meeting. Vote: Yes – Porter/Williamson/Logan/Engel. Vote: No – Davis.
 - b. Expenditure Budget Report December 2019/2019 Expense Detail – Ms. Gooch stated we should be at 100%. The office is at 95% and the Board is 83%. The expenditure report will be updated with some outstanding expenditures that have not been posted yet.

- c. Annual Policy Review and Approval – Ms. Gooch presented all of the policies stating there were updates to policies 1,6,12 and 21. Ms. Gooch stated Policy #11 Retention Schedule was not included in the printed package but was in the electronic one. Upon motion of Bill Logan, second by Gerald Davis to approve as presented with Policy #29 HB 1383 still under review. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- d. 2020 Employee Manual Changes – Upon motion of Bill Logan, second by Gerald Davis, to approve the changes as presented giving the employees 24 hours of personal time. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- e. 2020 Meeting Schedule – Upon motion of Bill Logan, second by Gerald Davis, to approve the schedule as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- f. 2020 Timeline/Board of Assessor's Schooling Schedule – discussed. No action needed.
- g. Plotter Quote – Discussed. Board is not interested at this time but suggested Ms. Gooch make the Board of Commissioners aware of it for their future consideration for the county.
- h. 2020 Approved Budget – Tax Assessors and Board of Assessors – Upon motion of Bill Logan, second by Tom Porter to accept the budget as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

9. CONSERVATION USE:

- a. New/Renew/Continuation/Release/Change of Use – Upon motion of Bill Logan, second by Tom Porter, to approve the list as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- b. Voluntary Release – 3139 034 – No Penalty. Upon motion of Bill Logan, second by Gerald Davis, to approve the release. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

10. HOMESTEAD EXEMPTIONS: Upon motion of Bill Logan, second by Tom Porter to approve the list as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

11. REAL PROPERTY CHANGES: E&R's – Upon motion of Tom Porter, second by Bill Logan, to approve the list as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

12. MANUFACTURED HOME CHANGES: E&R's – Upon motion of Bill Logan, second by Tom Porter, to approve the list as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

13. PERSONAL PROPERTY CHANGES:

- a. E&R's – Upon motion of Gerald Davis, second by Bill Logan to approve the list as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- b. ABOS Motor Value Update – Upon motion of Tom Porter, second by John Williamson to approve the update as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.
- c. Vehicle Appeals – Upon motion of Bill Logan, second by Gerald Davis, to approve the list as presented. Vote: Yes- Porter/Williamson/Davis/Logan/Engel.
- d. Board of Equalization 23920 – Upon motion of Tom Porter, second by Bill Logan to approve as presented. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

14. CHIEF APPRAISER'S COMMENTS: Ms. Gooch aerial flights will take place in January and change finder in February. She also stated she will be advertising a job position for the front counter. The last of the 2019 appeals will take place with the AT&T appeal to a Hearing Officer on January 24th.

15. CHAIRMAN'S COMMENTS: Mr. Engel stated he is looking forward to his appointment as chairman and appreciates everything Mr. Porter has done as past chairman.

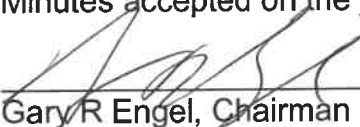
16. PUBLIC COMMENTS: None.

17. Upon motion of Tom Porter, second by Bill Logan to suspend the regular meeting at 3:47 and go into Executive Session. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.


Upon motion of Tom Porter, second by Bill Logan to resume the regular meeting at 4:15 with no actions taken. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

18. ADJOURNMENT: Upon motion of Tom Porter, second by Gerald Davis, to adjourn the meeting at 4:15 P.M. Vote: Yes- Porter/Davis/Williamson/Logan/Engel.

Minutes accepted on the 27th day of February, 2020



Gary R Engel, Chairman



Donna Walker, Secretary

