

Gilmer County Board of Assessors  
Meeting Minutes  
AUGUST 13, 2020  
Gilmer County Courthouse  
1 Broad Street, Suite 104, Ellijay, Georgia

Members attending: Bill Logan, Tom Porter, John Williamson.

Staff attending: Theresa Gooch, Chief Appraiser, Lacy Ryan, Deputy Chief Appraiser, Donna Walker, Secretary

David Clark: County Attorney

1. CALL TO ORDER: Bill Logan called the meeting to order at 3:00 P.M.
2. APPROVAL OF MINUTES OF JULY 15, 2020: Upon motion of Tom Porter, second by John Williamson, to accept the minutes as presented. Vote: Yes- Logan/Porter/Williamson.
3. ADOPTION OF AGENDA: Ms. Gooch amended the agenda to add items 9c, 12 and 13. Upon motion of Tom Porter, second by John Williamson, to approve the agenda as amended. Vote: Yes- Logan/Porter/Williamson.
4. OLD BUSINESS:
  - a. Superior Court Appeal – 3082J 016 – Ms. Gooch presented the final court decree.
  - b. HB 1383 Update – No update. Mr. Clark stated he would touch base with the Attorney General's Office.
5. NEW BUSINESS:
  - a. Expenditure Budget Report – June – Ms. Gooch stated we should be at 50%. The office is at 47% and the board is at 27%
6. CONSERVATION USE:
  - a. New/Renew/Continuation/Release/Change of Use – Upon motion of Tom Porter, second by John Williamson to approve the list as presented Vote: Yes- Logan/Porter/Williamson.
  - b. 1066 044 – Possible Breach w/ Penalty – Breach amount \$15,873.81. 30 day notice was sent, no remedy. Upon motion of Tom Porter, second by John Williamson to approve the breach as presented. Vote: Yes- Logan/Porter/Williamson.
  - c. 3151A 015 – Possible Breach w/ Penalty – Breach amount \$6,496.56. 30 day notice was sent, no remedy. Upon motion of Tom Porter, second by John Williamson to approve the breach as presented. Vote: Yes- Logan/Porter/Williamson.
  - d. 3039 038 – Release w/ Penalty – Breach amount \$4,559.31. Voluntary release no 30 day notice required. Upon motion of Tom Porter, second by John Williamson to approve the breach as presented. Vote: Yes- Logan/Porter/Williamson.
  - e. 3138 061 – Release w/ Penalty – Breach amount \$1,181.92. Voluntary release no 30 day notice required. Upon motion of Tom Porter, second by John Williamson to approve the breach as presented. Vote: Yes- Logan/Porter/Williamson.

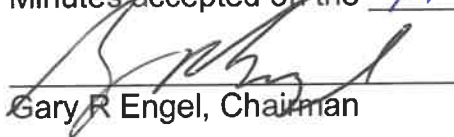
7. BOARD OF EQUALIZATION – Upon motion of Tom Porter, second by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
8. CERTIFY TO HEARING OFFICER – 2067 106B – To be discussed in Executive Session.
9. REAL PROPERTY CHANGES:
  - a. E&R's – Upon motion of Tom Porter, second by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
  - b. Appeal Status – Active 20, 30 Day 191, BOE 166, Court Hearing Officer 1.
  - c. Real Property NOA – Appeal – NOA due to split during appeal. Upon motion of Tom Porter, second by John Williamson to approve the notice as presented. Vote: Yes- Logan/Porter/Williamson.
10. MANUFACTURED HOME CHANGES: E&R's – Upon motion of Tom Porter, second by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
11. PERSONAL PROPERTY CHANGES:
  - a. E&R's – Upon motion of Tom Porter, second by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
  - b. Vehicle Appeals – Upon motion of Tom Porter, second by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
12. BOA EDUCATION – Online Classes – In anticipation that CAVEAT will be canceled in November, Ms. Gooch is recommending the board begin online classes for their certification. Upon motion of Tom Porter, second by John Williamson to approve online classes as presented. Vote: Yes- Logan/Porter/Williamson.
13. CARES ACT – Ms. Gooch stated the county has applied for funds through the CARES ACT. She would like permission to approach the Board of Commissioners requesting funds for additional IPADS and Chrome Books to be sure the office would be able to work from home should the need arise. The request would be for \$2,670. In addition, she would also like to add on online module on Qpublic for Homestead Applications and Appeals. Initial set up fee would be \$7560 and annual hosting addition of \$4860. Upon motion of Tom Porter, second by John Williamson to request the funds. Vote: Yes- Logan/Porter/Williamson.
14. CHIEF APPRAISER COMMENTS: Due to COVID 19, DOR agents are not coming to county offices. Ms. Gooch stated she submitted the digest review sheet to the DOR for their review. She also stated she received a letter from the DOR stating the 2019 digest was in compliance and accepted.
15. CHAIRMAN'S COMMENTS: None.
16. PUBLIC COMMENTS: None.
17. EXECUTIVE SESSION: Upon motion of Tom Porter, second by John Williamson to suspend the regular meeting and go into Executive Session at 3:40 P.M. Vote: Yes: Logan/Porter/Williamson.

Upon motion of Tom Porter, second by John Williamson to resume the regular meeting at 3:51 P.M. Vote: Yes- Logan/Porter/Williamson.

Upon motion of Tom Porter, second by John Williamson to allow Ms. Gooch to negotiate on parcel 2067 106B as discussed. Vote: Yes- Logan/Porter/Williamson.

18. ADJOURNMENT: Upon motion of Tom Porter, second by Bill John Williamson, to adjourn the meeting at 3:51 P.M. Vote: Yes- Logan/Porter/Williamson.

Minutes accepted on the 17<sup>th</sup> day of September, 2020

  
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Gary R Engel, Chairman

  
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Donna Walker, Secretary

