Gilmer County Board of Assessors

Meeting Minutes

DECEMBER 15, 2022

Gilmer County Courthouse

1 Broad Street, Suite 104, Ellijay, Georgia

Members attending: Bill Logan, Tom Porter, John Williamson.

Staff attending: Theresa Gooch, Chief Appraiser, Lacy Ryan, Deputy Chief Appraiser, Donna Walker, Secretary

David Clark-via Zoom, County Attorney

1. CALL TO ORDER: Bill Logan called the meeting to order at 3:00 P.M.

1. APPROVAL OF MINUTES OF NOVEMBER 17, 2022: Upon motion of Tom Porter, seconded by John Williamson, to accept the minutes as presented. Vote: Yes- Logan/Porter/Williamson.
2. ADOPTION OF AGENDA: Ms. Gooch amended the agenda to add line item 4.b. Upon motion of John Williamson, seconded by Tom Porter, to approve the agenda as amended and highlighted in yellow/red. Vote: Yes- Logan/Porter/Williamson.
3. OLD BUSINESS:
4. Superior Court Appeal – 3052AZ 003 – to be discussed in Executive Session.
5. Superior Court Appeal – 3004 003 – to be discussed in Executive Session.
6. NEW BUSINESS:
7. Expenditure Budget Report – November – Ms. Gooch stated we should be at 92% or less. The office is at 88% and the BOA is at 85%
8. Superior Court Appeals – See Spreadsheet – to be discussed in Executive Session.
9. CONSERVATION USE:
10. New/Renew/Continuation/Release/Change of Use – Upon motion of Tom Porter, seconded by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
11. HOMESTEAD EXEMPTIONS: Upon motion of Tom Porter, seconded by John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
12. MOVE JANUARY 2023 MEETING DATE: Ms. Gooch stated the 2023 budget has not been set by the Board of Commissioners but will be the week of January 9th and would like to move the meeting to that week. Upon motion of Tom Porter, seconded by John Williamson to move the meeting date to January 12th. Vote: Yes- Logan/Porter/Williamson.
13. 2023 PREBILL MOBILE HOME DIGEST: Ms. Gooch stated the digest is up approximately $5 million over last year. Upon motion of Tom Porter, seconded by John Williamson to approve the digest as presented. Vote: Yes- Logan/Porter/Williamson.
14. REVISION TO POLICY #33 INTRAOFFICE POLICIES & PROCEDURES: Ms. Gooch stated the revision was to clean up some of the wording and add a section regarding the new time clocks that will be in effect starting in 2023. Upon motion of Tom Porter, seconded by John Williamson to approve the policy as presented. Vote: Yes- Logan/Porter/Williamson.
15. REAL PROPERTY CHANGES: E&R’s – Upon motion of Tom Porter, seconded by John Williamson, to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
16. MANUFACTURED HOME CHANGES: None.
17. PERSONAL PROPERTY CHANGES:
18. E&R’s – Upon motion of Tom Porter, seconded by John Williamson, to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
19. Vehicle Appeals – Upon motion of Tom Porter, seconded by Gerald John Williamson to approve the list as presented. Vote: Yes- Logan/Porter/Williamson.
20. CHIEF APPRAISER’S COMMENTS: Ms. Gooch thanked the staff for their continued hard work and thanked the Board of Assessors for their support.
21. CHAIRMAN’S COMMENTS: Mr. Logan stated the staff has done a great job.
22. PUBLIC COMMENTS: None.
23. EXECUTIVE SESSION: Upon motion of Tom Porter, seconded by John to suspend the regular meeting at 3:14 and go into Executive Session. Vote: Yes- Logan/Porter/Williamson.

Upon motion of Bill Logan, seconded by Tom Porter to reconvene the regular meeting at 3:39 with the following action being taken:

Upon motion of Tom Porter, seconded by John Williamson to approve Ms. Gooch to conduct all settlement conferences as discussed in Executive Session. Vote: Yes- Logan/Porter/Williamson.

1. ADJOURNMENT: Upon motion of Tom Porter, seconded by John Williamson to adjourn the meeting at 3:40 P.M. Vote: Yes- Logan/Porter/Williamson.

Minutes accepted on the \_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023

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 , Chairman Donna Walker, Secretary