Gilmer County Board of Assessors

Meeting Minutes

FEBRUARY 16, 2023

Gilmer County Courthouse

1 Broad Street, Suite 104, Ellijay, Georgia

Members attending: Bill Logan, Gerald Davis, Gary Engel, Tom Porter, John Williamson.

Staff attending: Theresa Gooch, Chief Appraiser, Lacy Ryan, Deputy Chief Appraiser, Donna Walker, Secretary

David Clark, County Attorney

1. CALL TO ORDER: Bill Logan called the meeting to order at 3:00 P.M.

1. APPROVAL OF MINUTES OF JANUARY 12, 2023: Upon motion of Tom Porter, seconded by Gerald Davis, to accept the minutes as presented Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
2. ADOPTION OF AGENDA: Upon motion of Tom Porter, seconded by Gary Engel, to approve the agenda as amended adding item 5f. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
3. OLD BUSINESS:
4. 2023 Proposed Budget – Ms. Gooch presented the approved final budget.
5. Superior Court Appeals – See spreadsheet – to be discussed in Executive Session.
6. NEW BUSINESS:
7. Expenditure Budget Report December/January – December - Ms. Gooch stated we should be at 100%. The office is at 99% and the board is at 95%. January unavailable.
8. Application for Common Area – 3026 005L – Upon motion of Gary Engel, seconded by John Williamson to approve the application as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
9. Application for Common Area – 3026Q 071 – Upon motion of Gary Engel, seconded by Tom Porter to approve the application as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
10. Exempt Property Application – 3067 019 & 3037 019B – Applicant withdrew application.
11. Exempt Property Application – 3050 069 – Upon motion of Tom Porter, seconded by Gerald Davis to table the application until the next meeting. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
12. Exempt Property Application – 3020A 006C – Upon motion of Gary Engel, seconded by Tom Porter to approve the exemption as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
13. CONSERVATION USE:
14. New/Renew/Continuation/Release/Change of Use. – Upon motion of Tom Porter, seconded by Gary Engel to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson. Upon motion of Gary Engel, seconded by Tom Porter to approve the potential breaches as presented and send 30 day cease and desist letters. Vote: Yes- Logan/Davis/Engel/Porter/Williamson. Upon motion of Gary Engel, seconded by Tom Porter to approve the voluntary releases as presented with a penalty amount of $26,224.79. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
15. HOMESTEAD EXEMPTIONS: Upon motion of Gerald Davis, seconded by Gary Engel to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
16. REAL PROPERTY CHANGES: E&R’s – Upon motion of Tom Porter, seconded by Gary Engel, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
17. MANUFACTURED HOME CHANGES: Upon motion of Gary Engel, seconded by Tom Porter, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
18. PERSONAL PROPERTY CHANGES:
19. E&R’s – Upon motion of Gary Engel, seconded by Tom Porter, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
20. Vehicle Appeals – Upon motion of Gary Engel, seconded by Tom Porter, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.
21. CHIEF APPRAISER’S COMMENTS: Ms. Gooch stated the 2023 aerials have been completed and we should receive them in March. She also stated the new Jeep and the new Jeep motor should be here in March. Also, the job opening for an appraiser tech is being advertised with interviews scheduled in March. Lastly, she stated all field reviews should be completed by April.
22. CHAIRMAN’S COMMENTS: Mr. Logan stated the staff continues to do a good job.
23. PUBLIC COMMENTS: None.
24. EXECUTIVE SESSION: Upon motion of Tom Porter, seconded by Gary Engel to suspend the regular meeting at 3:47 and go into Executive Session. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.

Upon motion of Gary Engel, seconded by Gerald Davis to reconvene the regular meeting at 3:55 with the following action being taken:

Upon motion of Tom Porter, seconded by Gary Engel to certify appeal 3110 018 to Superior Court. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.

Prior to adjournment, County Attorney, David Clark stated he would like Ms. Gooch and a couple of board members to watch a presentation from Forsyth County’s Tax Assessor’s Office regarding media equipment they use for remote meetings. His advice is to either seek a budget amendment for this year or add to the request for next year for equipment that would move the office into a better position for remote meetings.

1. ADJOURNMENT: Upon motion of Tom Porter, seconded by Gary Engel to adjourn the meeting at 4:09 P.M. Vote: Yes- Logan/Davis/Engel/Porter/Williamson.

Minutes accepted on the \_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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 Bill Logan, Chairman Donna Walker, Secretary