Gilmer County Board of Assessors

Meeting Minutes

APRIL 20, 2023

Gilmer County Courthouse

1 Broad Street, Suite 104, Ellijay, Georgia

Members attending: Bill Logan, Gerald Davis, Gary Engel, John Williamson, Lisa Bradley (currently non-voting member).

Staff attending: Theresa Gooch, Chief Appraiser, Lacy Ryan, Deputy Chief Appraiser, Donna Walker, Secretary

David Clark, County Attorney

1. CALL TO ORDER: Bill Logan called the meeting to order at 3:00 P.M.

1. APPROVAL OF MINUTES OF MARCH 16, 2023: Upon motion of Gerald Davis, seconded by Gary Engel, to accept the minutes as presented Vote: Yes- Logan/Davis/Engel/Williamson.
2. ADOPTION OF AGENDA: Upon motion of Gary Engel, seconded by Gerald Davis, to approve the amended agenda as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
3. OLD BUSINESS:
4. Media Equipment Quote – Ms. Gooch presented several more options. Mr. Davis requested a quote from North Georgia Computer Brokers. Mr. Logan tabled the item until the next meeting.
5. Superior Court Appeal – 3067 106B – to be discussed in Executive Session.
6. Superior Court Appeal – 3110 018 – to be discussed in Executive Session.
7. NEW BUSINESS:
8. Expenditure Budget Report February & March - Ms. Gooch stated we should be at 17% for February and 25% for March, the office is at 15% and 25% the board is at 8% and 12% respectively.
9. Exempt Property Questionnaire – 1080 104 – Ms. Gooch recommends a denial due to no 501 (c) (3). Upon motion of Gerald Davis, seconded by Gary Engel to deny the exemption as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
10. Exempt Property Questionnaire – 3041B 023 – This property is already exempt, this is an audit/review. Upon motion of Gary Engel, seconded by John Williamson to approve the exemption as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
11. Exempt Property Questionnaire – 3011 008 – Ms. Gooch recommends a denial due to usage and zoning. Upon motion of Gary Engel, seconded by Gerald Davis to deny the exemption as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
12. Exempt Property Questionnaire – 3022 016C – Ms. Gooch recommends a denial due to use and zoning. Upon motion of Gary Engel, seconded by Gerald Davis to deny the exemption as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
13. Exempt Property Question – 3148 020A – Ms. Gooch recommends a denial due to usage and zoning. Upon motion of Bill Logan, seconded by Gary Engel to deny the exemption as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
14. CONSERVATION USE:
15. New/Renew/Continuation/Release/Change of Use. – Upon motion of Gerald Davis, seconded by Gary Engel to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
16. CUVA Breaches – Upon motion of Gary Engel, seconded by Bill Logan to approve the breaches as presented. Total breach $26,156. Vote: Yes- Logan/Davis/Engel/Williamson.
17. CUVA Potential Breaches – Upon motion of Gerald Davis, seconded by Gary Engel to send 30 day cease and desist letters. Vote: Yes- Logan/Davis/Engel/Williamson.
18. CUVA Voluntary Releases – Upon motion of Gary Engel, seconded by Gerald Davis to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
19. CUVA Land Values 2023/FLPA Land Values 2023 – Upon motion of Gerald Davis, seconded by John Williamson to approve the values as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
20. HOMESTEAD EXEMPTIONS: Upon motion of Gary Engel, seconded by John Williamson to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
21. QTP 2023 NOA VALUE – Ms. Gooch stated there were 4 applications and 1 was approved by the Department of Revenue. Upon motion of Bill Logan, seconded by Gerald Davis to approve the NOA as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
22. CAVEAT – Ms. Gooch requested verification of who was attending. All members stated they would be attending.
23. FIELD MANUALS
24. Residential Field Manual
25. Commercial Field Manual
26. Mobile Home Field Manual

Upon motion of Gary Engel, seconded by Gerald Davis to approve all manuals as presented. Vote: Yes- Logan/Davis/Engel/Williamson.

1. REAL PROPERTY CHANGES: E&R’s – Upon motion of Gary Engel, seconded by John Williamson, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
2. MANUFACTURED HOME CHANGES: Upon motion of Gary Engel, seconded by Gerald Davis, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
3. PERSONAL PROPERTY CHANGES:
4. E&R’s – Upon motion of Gerald Davis, seconded by Gary Engel, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
5. Vehicle Appeals – Upon motion of Gerald Davis, seconded by Gary Engel, to approve the list as presented. Vote: Yes- Logan/Davis/Engel/Williamson.
6. CHIEF APPRAISER’S COMMENTS: Ms. Gooch stated all field work is complete and the appraisers are working on data entry and pricing. Notices on schedule for mid-May.
7. CHAIRMAN’S COMMENTS: Mr. Logan stated he appreciates the work the office is doing.
8. PUBLIC COMMENTS: None.
9. EXECUTIVE SESSION: Upon motion of Gary Engel, seconded by Gerald Davis to suspend the regular meeting at 3:43 P.M. and go into Executive Session. Vote: Yes- Logan/Davis/Engel/Williamson.

Upon motion of Gary Engel, seconded by Bill Logan to resume the regular meeting at 3:52 P.M. with no action being taken.

1. ADJOURNMENT: Upon motion of Gary Engel, seconded by John Williamson to adjourn the meeting at 3:53 P.M. Vote: Yes- Logan/Davis/Engel/Williamson.

Minutes accepted on the \_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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 Bill Logan, Chairman Donna Walker, Secretary